



**Unapproved HCSD Board Meeting Minutes: October 13, 2021**  
5:45 PM Closed Meeting/ Regular Meeting/ Closed Meeting of the  
HCSD Board of Trustees  
Crocker Middle School, Lecture Hall

**Present:**

An Chen  
Don Geddis  
Greg Dannis  
Gilbert Wai  
Kim Oliff  
Louann Carlomagno, Superintendent  
Joyce Shen, Chief Business Official  
Leilani Bell, Director of Human Resources  
Tracy Dennis, IT Manager  
Maureen Sullivan, Director of Technology  
Matthew Lindner, Director of Educational Services  
Lina Butte, Principal South Hillsborough School  
Heather Mata, Principal West Hillsborough School  
Heidi Felt, Principal North Hillsborough School  
Maria Brady, Principal Crocker Middle School

**Excused:**

Bhavna Narula, Director of Student Services

**1. Call to Order 5:44 PM**

Speaker: Don Geddis, Board President

**1.1. Public Address Concerning Items on the Closed Session Agenda**

Speaker: Don Geddis, Board President

**1.2. Closed Session**

**1.3. Adjourn Closed Session-6:00 PM**

**2. Reconvene to Regular Meeting-6:00 PM**

**2.1. Salute to the Flag**

Speaker: Don Geddis, Board President

**2.2. Approval of the Agenda, ACTION**

Speaker: Don Geddis, Board President



**Motion Passed:** IT IS RECOMMENDED that the Board approve the Agenda. Unanimously passed with a motion by Don Geddis and a second by An Chen.  
Yes An Chen  
Yes Greg Dannis  
Yes Don Geddis  
Yes Kim Oliff  
Yes Gilbert Wai

### **2.3. Approval of the Minutes, ACTION**

Speaker: Don Geddis, Board President

**Motion Passed:** IT IS RECOMMENDED that the Board approve the Minutes from the September 13, 2021 meeting. Unanimously passed with a motion by Don Geddis and a second by Gilbert Wai.  
Yes An Chen  
Yes Greg Dannis  
Yes Don Geddis  
Yes Kim Oliff  
Yes Gilbert Wai

## **3. Regular Reports 6:02 PM**

### **3.1. Hillsborough Teachers Association (HTA)**

Speaker: Alec MacKenzie, HTA President

HTA President Alec Mackenzie, stated the unit members are very happy negotiations are going well and that the MOU was settled. He has had positive feedback regarding negotiations and the teachers are looking forward to the Halloween season.

### **3.2. California School Employee Association (CSEA)**

Speaker: Dee Mooring, CSEA Vice President

Dee Mooring, CSEA president stated that the unit is also relieved the MOU is settled and reported on the resilience of the students being back at school.

### **3.3. Associated Parents' Group (APG)**

Speaker: Courtney Bocci, APG President

Courtney Bocci APG President reported they are getting the all-school directory finalized. She stated they are working on submitting nominations for the 2021-22 Citizen of the Year and Community Care Award. She said to look out for nomination submissions in Hillsborough Living, Next Door, and newsletters. She also mentioned the planning of the reception for the past winners and the district office staff holiday luncheon date.

### **3.4. Hillsborough Schools Foundation (HSF)**



Speaker: Breigh McCall, HSF President

Breigh McCall, HSF President, reported the HSF classic luncheon has sold out. She thanked everyone for their participation on giving day and thanked the board members for their one hundred percent participation.

### **3.5. Superintendent Report**

Speaker: Louann Carlomagno, Ed.D., Superintendent

Superintendent Carlomagno announced it was the week of the school administrator and thanked the principals and directors for all the hard work they do. She reported on the PD day on October 11th and thanked the Director of Ed Services, Matthew Lindner, and Director of Student Services, Bhavna Narula for leading the charge. The staff spent time on giftedness and gender spectrum, they also reflected on practices and received great feedback. She also touched on DEI in the district and announced there would be more information in the newsletters. She also reported the assessed property values are the highest they have been in four years.

## **4. Current Business- 6:10 PM**

### **4.1. HCSD Goals and Priorities for 2021-22**

Speaker: Louann Carlomagno, Ed.D., Superintendent

Superintendent Carlomagno went over the history of the district goals, priorities and action steps. She reported in 2020 the district adopted DEI practices and how health, wellness, and safety became a priority during the pandemic. She also stated during the pandemic, the district focused on innovation and becoming more innovative. She stated one of the main focuses of the district is on the social and emotional needs of the students and how goals and priorities are a multitiered system of support and the district will be looking through the lens of DEI. She reported that the HCSD Goals and priorities are a living document and continues to change and welcomes feedback.

Public comment: A representative from RISE parent group spoke, asking RISE to be a part of the conversation regarding DEI and be included in DEI committees.

### **4.2. Exploring Potential June 2022 General Obligation Bond, ACTION**

Speaker: Louann Carlomagno, Ed.D., Superintendent

Superintendent Carlomagno gave a brief history regarding the facility master planning and moving forward with a general obligation bond. She reported living and learning during the pandemic, the district found that they needed to upgrade the facilities. She stated that now would be the appropriate time to begin exploring the bond measure and placing the bond measure on the June 2022 election. She reports the next steps would be to contract with TBWBH, voter education regarding district facility needs, an opinion poll, and on December 8th would present poll results and make a recommendation to the Board.



**Motion Passed:** IT IS RECOMMENDED that the Board approve to direct the Superintendent to explore the possibility to move forward with a General Obligation Bond. Unanimously passed with a motion by Don Geddis and a second by Greg Dannis.

Yes An Chen

Yes Greg Dannis

Yes Don Geddis

Yes Kim Oliff

Yes Gilbert Wai

#### **4.3. HCSD Grand Jury Response, ACTION**

Speaker: Louann Carlomagno, Ed.D., Superintendent

Superintendent Carlomagno reported on the San Mateo County Grand Jury report and looking at the demographics of our teachers and students and what are the challenges the county faces in hiring a diverse workforce. She reported part of the District's DEI work is looking at our hiring practices and how the District gets a diverse pool of candidates. She reported on the District's general demographics of the students and how they are looking at the teaching force mirroring the demographics of the students. Superintendent asked the board to approve the District's response to the Grand Jury recommendations.

**Motion Passed:** IT IS RECOMMENDED that the Board approve the Grand Jury Response. Unanimously passed with a motion by Gilbert Wai and a second by Kim Oliff.

Yes An Chen

Yes Greg Dannis

Yes Don Geddis

Yes Kim Oliff

Yes Gilbert Wai

#### **4.4. ESSER III Expenditure Plan, ACTION**

Speaker: Joyce Shen, CBO

Joyce Shen, CBO reported on the federal money that comes from the American Rescue Plan Act, ARPA. She reported in order to be entitled to the fund, the District needs to submit legal assurance to promise the District will spend the funds as required by June 25th, 2021. She stated the District met all majority of the requirements for the ARPA, the last remaining requirement is to have the Board review and adopt an expenditure plan by October 29th, 2021, so the District can submit it to the county. She reported that twenty percent of the funds were required to be used to address learning loss and the rest of the funds were used to ensure the safe return to school. She reported, the District has until September 30th, 2024 to spend the funds.

Public comment: A member of the public encouraged quick movement to address the importance of the learning loss in math especially at Crocker.



**Motion Passed:** IT IS RECOMMENDED that the Board approve the ESSER III Expenditure Plan. Unanimously passed with a motion by An Chen and a second by Gilbert Wai.

Yes An Chen

Yes Greg Dannis

Yes Don Geddis

Yes Kim Oliff

Yes Gilbert Wai

#### **4.5. Variable Term Waiver for 30-Day Substitute, ACTION**

Speaker: Leilani Bell, HR Director

Lelani Bell, HR Director asked for approval of the Variable Term Waiver for the 30-day sub credential for the CBEST exam. She reported the CBEST is an exam that needs to be passed in order to apply to be a substitute teacher or even a credentialed teacher. She reported looking at the CBEST requirement and the District's need for substitutes, the CBEST exam is a barrier for some highly qualified candidates. She reported these candidates have displayed proficiency in the areas the District plans on having them teach.

**Motion Passed:** IT IS RECOMMENDED that the Board approve the Variable Term Waiver for 30-Day Substitute. Unanimously passed with a motion by Don Geddis and a second by Gilbert Wai.

Yes An Chen

Yes Greg Dannis

Yes Don Geddis

Yes Kim Oliff

Yes Gilbert Wai

#### **5. Consent Agenda, ACTION**

Speaker: Don Geddis, Board President

5.1. Personnel Action Report

5.2. Warrant Report

5.3. Enrollment Report

5.4. 1st Quarter Report of Williams Uniform Complaints

**Motion Passed:** IT IS RECOMMENDED that the Board approve the Consent Agenda. Unanimously passed with a motion by Don Geddis and a second by An Chen.

Yes An Chen

Yes Greg Dannis

Yes Don Geddis

Yes Kim Oliff



Yes Gilbert Wai

**6. Public Hearing for Items not on the Agenda**

Speaker: Don Geddis, Board President

A member of the public announced that October is dyslexia awareness month and recommended the District's teachers have more training regarding dyslexia.

**7. Communications and Board Item Discussions**

Speaker: Don Geddis, Board President

Trustee An Chen reported Hillsborough neighborfest is being held on October 23rd at North school and the San Mateo County board association moved their November meeting.

**8. Public Address Concerning Items on the Closed Session Agenda**

Speaker: Don Geddis, Board President

None

**9. Adjourn Regular Meeting 6:44 PM**

**10. Closed Session 6:55**

Speaker: Don Geddis, Board President

**11. Open Session 7:55 PM**

**11.1 Report out of Closed Session**

Speaker: Don Geddis, Board President

**12. Adjourn 7:55 PM**

Speaker: Don Geddis, Board President